



Prospectus



Brunswick Infant School
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Last updated June 2018



Introduction

Dear Parents /Carers

We hope this prospectus will give you an insight into the life and organisation of our school. Hopefully it will answer the many questions which parents and others often ask, particularly as their child starts school. At Brunswick we provide a loving, caring environment that will nurture children along their learning journey. As the Head Teacher of this exciting and vibrant school I would welcome the opportunity to show you around our friendly school and introduce our dedicated team of staff. Please return the slip at the back of the prospectus or contact the school via phone, email, or in writing to arrange visits or request any additional information. I look forward to meeting you and your child.



Sharon Sanderson

Mrs Sharon Sanderson
Head Teacher

The School

Brunswick School is a Local Authority Infant School for the education of pupils from 3—7 years. The school was founded in 1894 and was originally two separate schools that merged into one.

At Brunswick “Every Child Matters.”

We provide a creative and exciting environment, a personalised and relevant curriculum and a caring team of teachers and support staff who have the needs of your child at the heart of their work.

Ofsted January 2018

“Brunswick is a happy and welcoming school.

The headteacher has generated a good team spirit among staff. She is well aware of the school’s strengths and areas for development and is determined to bring about further improvements.”

“The headteacher is ambitious and determined. She has a clear vision for the future of the school which is shared by staff and governors. She has created a welcoming and friendly school where staff morale is high and pupils are happy and hard-working.”

“All parents who responded to Ofsted’s online questionnaire, or in writing, felt that their children were safe, and they praised the quality of care provided by the school. Parents described the effective way the school has supported their children. One parent described how the nurture and support the school offered ‘could not be better’.”

Meet The Staff...



Mrs A Henderson
Assistant Head
Class Teacher



Mrs J Taylor
SENCO
Class Teacher



Miss L Carlile
Class Teacher



Dr K Convery
Class Teacher



Mrs A Melling
EYFS Manager
Class Teacher



Miss J Eastwood
Class Teacher



Mrs H Atkinson
Class Teacher



Miss L. Peart
Class Teacher



Mrs C Tallentire
Mid Day
Supervisor



Mrs E Dixon
Higher Level
Teaching
Assistant



Mrs J Lee
Higher Level
Teaching
Assistant



Mrs C Richardson
Teaching Assistant



Mrs K Park
Teaching Assistant



Mrs A Robinson
Teaching Assistant



Mrs J Robinson
Teaching Assistant



Mrs Jane Jay
Business Support Lead



Mrs Elaine Scott Collins
Business Support Lead



Mrs C Mason
Administrator

We are in the process of recruiting three additional members of staff for Sept 2018 their photos will be added when the prospectus is next reviewed.

Our Caretaking, Cleaning and Kitchen staff are employees of Orian Solutions Limited.

Please remember our staff are always happy to help in anyway we can, just ask!

Ofsted January 2018

"Teachers have established good and warm relationships with their pupils, and manage their groups well. Teaching is lively and enthusiastic and engages pupils. Pupils enjoy the activities that teachers plan for them."

"Teachers and well-trained teaching assistants work as a strong team."

"Teaching assistants are highly skilled and work well with the class teachers to ensure that groups of learners are appropriately supported. Teaching assistants lead small groups, being careful not to over-support pupils so that they remain independent in their work. Such practice contributes strongly to the progress that pupils make."

"Pupils told inspectors that they are happy at school and that they are keen to learn. They feel safe, get on well with each other and have built up warm and trusting relationships with all adults who work in the school."



The Governors

The Chair and Vice Chair are elected annually from within the Governing Body.

Governors are appointed /elected to the Governing Body for a period of four years.

Ofsted January 2018

“Governors have the pupils’ needs at the heart of all they do. Governors are well informed and provide effective challenge to leaders, holding them fully to account for their actions.”

“The governing body offers strong support to the school and holds senior leaders to account for the impact of their work. Governors are passionate about their roles and are ambitious for the school. They have a wide range of relevant skills and experience. Their skills have been further enhanced with suitable training.”

Dear Parents/Carers

Welcome to Brunswick.

We are so pleased you have taken the time to consider Brunswick Infant School for your child. This is one of the most important decisions you will make as a parent.

The Governing Body warmly invites you to look around our school, talk to all our staff and see our children in action. This will give you a good insight into what it is like to be part of our very special school.

At Brunswick we always try our best, we care for everyone and work hard to meet the needs of all our children whatever their skills, talents, difficulties or special needs.

We provide a loving, caring environment that will nurture children along their learning journey. Our school is continually improving and one of our key strengths is our pastoral care. We promote pupils' independence through self assessment and our teach to the top approach. We want all our pupils to be confident and self motivated with a desire to be the best they can be.

With kind regards.

Pierre Crubilier

Chair of Governors

The Governing Body:

Local Authority Governor

Co-opted Governors

Parent Governors

Staff Governor

Head Teacher

Assistant Head Teacher,

co-opted Governor

Chair of Governors, co-opted

Governor

Clerk to the Governors

- Mrs Jackie Bennett
- Mrs Helen Atkinson/Mrs Gill Slessor/ Mr Ben Fisher/
Mrs Moira Angel / Mrs Jan Osborne
- Mr Karl Collinson/Mrs Vicky Jenner
Miss Karen Barbier /Mrs Diane Thorburn /Mr Stephen
Swinglehurst-Chivers/
Miss Jen Eastwood
- Mrs Sharon Sanderson
- Mrs Amanda Henderson
- Mr Pierre Crubilier
- Ms Michelle Hall

Aims of the School

The highly dedicated team at Brunswick School aim to provide the very best education for all our children by:

- ♦ Creating a welcoming, happy environment, that stimulates the mind and promotes a love of learning.
- ♦ Ensuring everyone is safe and feels safe.
- ♦ Promoting equality through the delivery of an exciting, challenging and innovative curriculum that is designed to meet the needs of all our pupils.
- ♦ Providing high quality, creative resources that motivate pupils and encourage the independent application of key skills.
- ♦ Using our Resilience Rucksack approach to promote an "I can do it " attitude.
- ♦ Developing individual self esteem and confidence.
- ♦ Encouraging teamwork and a caring attitude towards others.
- ♦ Working in partnership with other schools, groups, organisations and the wider community to enhance opportunities for all our pupils, families and staff.
- ♦ Fostering the trust parents and carers have, in our ability to nurture the *unique* potential within their children.
- ♦ Promoting a healthy lifestyle and a love of the outdoors.
- ♦ Having the highest expectations in our rigorous pursuit for continued excellence.

The Future Begins Here.....

Our School Promise:

We know everyone in our school is special.

We are caring towards others.

We don't give up when things are tricky!

We always try our best!

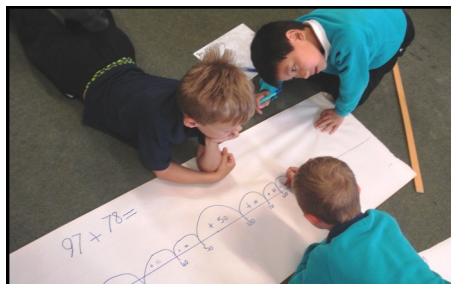
Ofsted January 2018

"Pupils' spiritual, moral, social and cultural development is promoted strongly and contributes to the very positive ethos of the school. Pupils understand and follow the school's values, which underpin celebrating difference, respect, honesty and kindness. Staff consistently promote the use of the 'Brunswick Rucksack' approach to promote an 'I can do it' attitude. Inspectors observed how this was used in teaching to enable pupils to overcome difficulties within their learning. Pupils are well prepared to become responsible citizens. Leaders promote British values well within the school, ensuring that pupils are prepared for life in modern Britain."

Ofsted January 2018

"The curriculum is broad and balanced and is a strength of the school."

"The strong focus on mathematics and English is complemented by good work in science, art, music, geography, history and physical education."



Ofsted January 2018

"Pupils enjoy a varied and diverse curriculum which offers them many exciting opportunities to learn."



Ofsted January 2018

"Teachers provide well-planned learning activities that are designed to capture pupils' interest. Good questioning enables pupils to reflect, reason and build on their learning."



Admission to Nursery

Parents may apply for nursery sessions for the term following their child's third birthday, prior to their child being admitted to main school. Application forms are available from reception. Parents are informed as soon as the Local Authority have allocated places. Admission to the Nursery is controlled by the Local Authority who in turn must follow National guidelines. (Additional information is available from the school office or website)



Admission to School

Children are eligible for a full-time place in school the year in which they have their fifth birthday. The school year runs from the 1st September - 31st August. Applications are made in the Autumn term prior to the following September admission and prospective parents are welcome to make an appointment to look round school at anytime. Parents are informed at the beginning of the summer term as to whether their child has a place. Pupils attending Brunswick Nursery **do not** have any priority over Reception places.

Our admission number is 45 and we are often over-subscribed. Please note that the Local Authority is responsible for all admissions to Brunswick School.

As Brunswick School is a Community School the Local Authority's Admission Policy applies. Please refer to the Local Authority's website for additional information.

<http://www.cumbria.gov.uk/childrenservices/schoolsandlearning/lss/schooladmissions.asp>

We hold a parents "Induction" evening in the summer term for all parents of Foundation Stage children when any questions you may have can be answered. Staff will then organise home visits for all pupils who are new to Brunswick School.

Main School Times: 8.50 a.m. doors open - 3.15 p.m. finish

Our early start to the day means that parents can accompany children into the classrooms and settle them into their morning activities. It gives an opportunity to share any concerns of a minor nature with the teacher or teaching assistant before the formal start of the school day. However, we do expect that all children should be ready for registration at 9.00 a.m. and parents should leave promptly before this time. Discussions which may be more time-consuming can always be accommodated at a mutually convenient time.



If a child is not collected at 3:15pm the school will make every attempt to contact the child's parents/carers. If we are unable to contact any of the named contacts on the child's records we will have no option but to contact Children's Services via the Safeguarding Hub. Parent Notice Boards and Whiteboards are located by the entrances to the classrooms. Parents can leave messages on the whiteboards regarding dental/medical appointments during the school day, or, if someone else other than a parent is collecting a child at the end of the day. Alternatively notes can be placed in the home—school books and handed to the class teacher or a message can be left at the school office by phone or email. It is important to recognise that parents and carers are responsible for their children's safety before school and at the end of the school day. This includes their behaviour on the playground and keeping them safe from road traffic as they leave the premises.

Ofsted January 2018

"The school's work to keep pupils safe is good. Parents and carers acknowledge and appreciate the care and support provided by the school for themselves and their children."

"The arrangements for safeguarding pupils are effective."

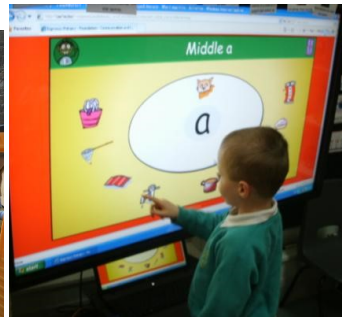
Ofsted January 2018

"Staff value pupils and listen to them. Pupils are confident that teachers care for them and that they can talk to them if they are ever worried. Staff are appropriately trained in safeguarding. They know that they need to be vigilant for signs that pupils may be at risk and that they must report any concerns immediately."

The School Organisation

We have seven classes across the school including Ladybird Nursery. Parents can access flexible childcare for pupils aged 3yrs and above, choosing the number of sessions that best suits their individual circumstances. Fulltime childcare can be accessed from 8:30 until 5:45pm during term-time. Please see our Ladybird Nursery Flexible Childcare booklet for additional information. Reception pupils commence full-time education after an initial settling in period when the teacher has the opportunity to assess their ability and ensure the classroom provision meets their individual needs. Reception pupils are divided across Busy Bees and Dazzling Dragonflies classes. Following the Early Years Foundation Stage, pupils will move into our Key Stage 1 Department. This Department consists of four classes, Comet's Crew, Dobby's Den, Tex's Team and Radcliffe's Rangers. As Brunswick is an Infant School, pupils will leave us at the end of Year 2 to attend a local junior school. The vast majority of our pupils move on to North Lakes Junior School. We have an excellent relationship with North Lakes and there are a variety of opportunities for pupils and families to visit the school before the end of Year 2. Our transition arrangements are well established and ensure pupils have a smooth move into the next phase of their education.

EYFS – Early Years Foundation Stage



Our Early Years Curriculum

Ofsted January 2018

"The early years curriculum captures the children's developing needs and interests well. This is supported by the bright and stimulating learning environment.

Independent play areas are well set out and reflect the seven areas of learning.

There are a wide variety of stimulating activities in which children can participate. For example, in the sand and water area, children were eagerly engaged with their learning, making independent choices to develop their play."

Children in nursery and reception follow the Early Years Foundation Stage Curriculum.

There are three prime areas of learning:-

Personal, Social and Emotional Development;

Communication and Language;

Physical Development.

These prime areas are fundamental to and support learning in all other areas.

There are four specific areas of learning:-

Literacy, Mathematics, Understanding the World and Expressive Arts and Design.

The specific areas include essential life skills and knowledge that each child will need now and in the future.

Ofsted January 2018

"Leadership of the early years is good."

"Teachers are enthusiastic and engaging. They share warm relationships with the children and are attentive to their needs."

"Children are polite and confident, eager to talk to adults and each other. They work and play happily together and help each other with their learning. Children take turns and listen carefully to the adults and each other. Children are curious and readily choose from the range of activities on offer that interest them."



A Sample Day in Reception



Writing our



Self Registration



Special Helpers take the registers to the office



Adult Focus Groups (Phonics)



Children choose their own activities and learn through play in the Continuous Provision



Adult Focus Groups (Writing)



Healthy Snack Stop



Outdoor Play



Lunchtime



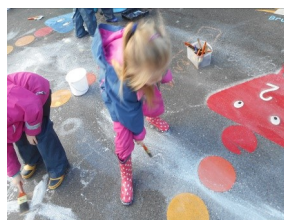
More Continuous Provision Choices



Adult Focus Groups (Numeracy)



More Outdoor Play



Story Time - A quiet end to a very busy day !

The School Curriculum - Key Stage 1 (KS1)

Children in Year One and Year Two, as well as those Reception age children who have completed the foundation stage curriculum, follow the KS1 National Curriculum. At Brunswick we strive for the highest standards balancing pupils' academic attainment with the key skills for learning and life. We deliver a curriculum that is designed to be *Real, Relevant and Fun!*

English and Mathematics lessons are timetabled daily in addition to other theme based English and Maths work.

The Arts (including music, dance, drama and visual art), Design & Technology, Computing, History, Geography & Science are taught through a theme based curriculum which changes termly. Each theme is personalised in response to the pupils' current knowledge, particular needs, interests, skills and talents. This generates enthusiasm and accelerates

Ofsted January 2018

"Pupils understand how to behave in class. They know the school's rules and listen to their teachers. Pupils settle to work quickly and generally persevere with activities. They collaborate well, sharing ideas and resources sensibly."



pupil progress. All our children engage in a wide range of PE activities both indoors and outdoors. Professional coaching supports the lessons delivered by teachers covering aspects of gymnastics, athletics and specific sports and team games. Religious Education and the SEALS programme (Social, Emotional Aspects of Learning) are taught weekly in class lessons, circle time and through assemblies.

Ofsted January 2018
"Pupils complete good-quality work in English, mathematics and a range of subjects."

In KS1 teachers use a Brunswick version of "Teach to the Top" lesson delivery. This approach incorporates a wide range of independent and collaborative learning activities. Pupils have opportunities to work on their own, in pairs, small groups and as a whole class. "Kagan" Collaborative Learning Structures are frequently used to maximise pupil engagement. During "Teach to the Top" sessions children self assess their own ability in order to select either independent tasks (Good to Go) or supported activities (Not Good to Go Yet! - I need a bit of help or more practise.)

Children who master the independent tasks are awarded "Mastery Medals" These "Masters" move on to deepen their learning and demonstrate their mastery in other ways in the "Mastery Areas" within the classroom. A "Master" may also be asked by another pupil to give a helping hand. By explaining a particular activity or concept to another child, it embeds the knowledge and builds confidence in the "Master" whilst also developing empathy by helping someone else. Pupils who are particularly gifted or who have special needs are provided with personalised school support plans.

We have a well developed outdoor programme and make good use of our Jungle and Growing Gardens. In our 'Growing Garden' children are encouraged to grow their own vegetables and plants. The vegetables are prepared by the children and used in the school kitchen for lunches when in season. We plan appropriate visits and use our local surroundings whenever possible. We welcome visitors who share their skills and expertise with the children. We actively promote links with Local Artists, School Sports Council, Sing Up, Specialist Music & Dance teachers and live theatre groups. We have strong connections with all our local schools through the 'Penrith Hub' partnership.

Brunswick School's Resilience Rucksack

Our Rucksack underpins all our work and reinforces key messages about self-confidence, teamwork, stamina and application of skills & knowledge. It relates directly to our School Promise and teaches our pupils how to become effective, lifelong learners.

Ofsted January 2018

"Pupils take on a range of responsibilities that they clearly enjoy, such as being members of the school council. There is a strong emphasis on teamwork. Pupils are encouraged through the 'Brunswick Rucksack' to develop self-confidence and resilience. Several parents commented on how much more self-assured their children had become since joining the school."



Learning to Read...

As a parent one of the most exciting developments we share with our children is learning to read. At Brunswick we recognise the huge impact parents have on teaching children to read. Right from the beginning we will be encouraging you as a parent to work alongside school in developing your child's reading skills.

We teach pupils to read using a variety of strategies and techniques but at the heart of our approach is the Letters and Sounds phonic programme. "Letters and Sounds" provides pupils with the building blocks they need to read and write. The ability to recognise individual phonemes (letter sounds) and be able to blend them together to make words eg: c-a-t = cat is a key skill in learning to read. In the Early Years a great deal of time and effort goes into developing pupils' listening skills and sound production. Staff teach pupils a blend of traditional nursery rhymes and phonic rhyming phrases. Parents are provided with materials to help their children develop these skills alongside other materials they have at home, access via the internet or borrow from the local library. All pupils take home books from the school collection of reading schemes and sharing books.

Parents are encouraged to read with their children as often as they can. Books should always be shared in exciting and comforting ways with the emphasis on enjoyment. As their skills develop children will take a more active role in reading, attempting words or making predictions about the text. Parents are encouraged to give praise whenever possible; including when their children recite parts of a story from memory or use pictures to help understand the words. Parents have daily opportunities to change their child's book, class teachers and support staff will help parents ensure their child is on the appropriate level. Pupils will also be provided with a Home/School Book- both parents and staff use this book to share information on how individual children are progressing. Additional advice on how to share books with children and how to support pupils in developing reading skills is provided through our annual parents training session on "How to hear your child read".

In school pupils are taught to read in a variety of ways:

Shared Reading -The teacher takes the lead role. Teachers often use a big book or enlarged text to model how to read. In shared reading we are directly teaching the pupils techniques that will help them decode words or meaning from the text.

Guided Reading— Pupils work in groups of similar ability and the teacher selects a book which is slightly above their ability. The teacher then supports the pupils by introducing strategies that help them decode meaning, develop their oral reading or enhance their comprehension skills.

Individual Reading— Once pupils are at a stage of readiness they will be given a school reading scheme book. This book will be pitched at an appropriate level and changed when pupils have completed the book at home or school. Parental and student volunteers often help hear pupils read.

Comprehension— All children need to develop good comprehension skills alongside their oral reading capability. Initially we ask pupils lots of questions to assess their understanding and ask them to form opinions or make predictions based on what they have read. Pupils who are confident readers will be set fortnightly comprehension homework to reinforce the work covered in class.



Ofsted January 2018

"Pupils are developing a love of reading. Pupils recognise the importance of reading and most read regularly at home and with staff in school. Reading for enjoyment is well promoted. Phonics and early reading are taught well throughout the school. Teachers use their subject knowledge effectively to ensure that pupils progress securely and systematically through the early reading scheme. Teachers use a range of strategies to engage learning. For example, children in Reception were observed practising their learning of a new sound by sorting and searching for hidden sounds in a fun activity in the water area."

Ofsted January 2018

"The proportion of pupils passing the national phonics screening check in Year 1 has steadily increased to be above the national average in 2017. Inspectors found that decoding and word recognition were strengths in pupils' reading, when observing teaching. These improvements are now having a positive impact on pupils' reading skills and enjoyment".

Maths

Our main aim at Brunswick is to make our children's mathematical learning experiences; *Real. Relevant and Fun!* Maths is an essential basic skill and we believe that children need to "master" the core number skills that they will need in life. The mastery of mathematical skills is taught through concrete, visual and abstract approaches such as;

- Giving children access to concrete objects such as bead strings, Lego, egg boxes or even shiny glass beads. This 'Hands on' approach motivates their maths learning and gives them a chance to really understand what they are doing.
- Providing children with the visual images that they may need to understand mathematical concepts such as addition or multiplication. This can range from drawing simple sets of objects to producing an empty number line.
- Moving into problem solving through more abstract ideas such as working out how many cakes they would need to bake if everyone in their class wanted 2 each!!

From September 2018 we will be using the "No Problem" Maths Scheme as a guide for our planning to ensure consistent delivery across Key Stage 1. The "Teaching for Mastery" is a key aspect of our approach, it ensures that our children gain a deeper understanding of key concepts. Each Key stage 1 classroom has a Maths Mastery Area, In these areas children can access a variety of resources that will support their mathematical learning. We track children's progress carefully using 'I can' statements directly taken from the National Curriculum requirements and evidence from standardised tests including NFER. Parents are encouraged to support their child's learning through homework tasks which may range from learning mathematical songs, accessing maths web-sites or completing simple homework written tasks.



Ofsted January 2018

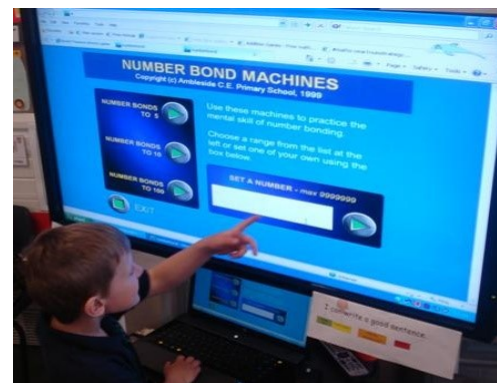
"Pupils are becoming keen mathematicians. They engage well when learning mathematics and have many opportunities to count and calculate. Pupils' work in books is well matched to the curriculum and develops their thinking and problem solving skills."



Computing

In recent years Brunswick School has upgraded all of our ICT facilities.

All classes have interactive plasma screens and access to sets of ipads and tablets. Pupils also have access to hand held devices such as digital cameras and voice recorders as well as the computers and laptops. Computing Skills are a crucial tool for the effective learner and we actively encourage the use of ICT across the entire curriculum. The school website is regularly updated for parents and pupils. The site has been developed to include information on and lots more exciting information. www.brunswick.cumbria.sch.uk

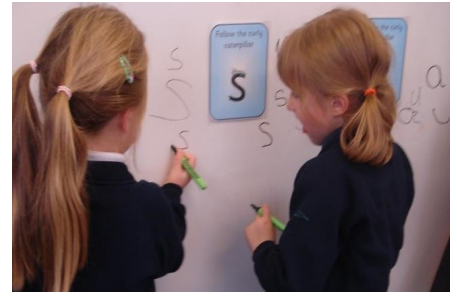


classes, policies, newsletters

Homework

We recognise that children can be tired at the end of a school day so there isn't a large or compulsory homework requirement. However, we do send home some activities that support, reinforce and extend the work at school. There are clear instructions and guidance to accompany all homework activities. They may include, for example, looking for items beginning with a particular letter sound, finding numbers in the kitchen, playing a simple board game, learning a rhyme, etc. Generally we provide daily reading and share information on the topics being covered in class. In the Early Years pupils get a letters book to practise their phonemes (sounds) and graphemes (written formation). We will provide Reception pupils with a login code for the Mathseeds online learning programme. In year 1 and 2 pupils get spellings, phonics, reading and maths activities to practise. KS1 pupils have login codes for the Mathletics online learning programme. Pupils in KS1 who are working at a good level in reading may be given comprehension homework to support their reading. Class teachers are always willing to provide additional materials on request or offer support to families who find completing the homework difficult. Half Termly Challenges are set over the holidays. These activities are designed for whole family participation and prizes are awarded to the best entries.

Learning to Write..



Ofsted January 2018

"Teachers provide guidance on what good work looks like. For example, in writing exercises, pupils have helpful success criteria against which they can evaluate their own work"

Our youngest children enjoy making marks on paper and pretending they are writing. We encourage parents to talk to their children about what they are writing and to share their own writing with children; show them how you make a shopping list or write a birthday card.

Letter formation is taught when pupils have developed the fine motor skills that allow them to hold and control a pencil. In the classroom pupils have access to writing areas, whiteboards, word processors, and a variety of writing implements. Pupils are given guidance on how to sit and hold a pencil alongside the teaching of letter formation. Outside we provide opportunities for mark making. Blackboards and chalk, ribbons, paint brushes, rollers and magic wands are all used to practise the movements used in writing. Parents can help by



providing materials such as pencils, crayons, chalk or whiteboards for practising

writing skills. In particular showing your child how to write his/her own name using lower case letters really gives your child a head start.

eg. *William Brown* **not** WILLIAM BROWN

In Key Stage 1 pupils are encouraged to develop writing stamina through a simplified 'Big Write' approach. Pupils who are confident writers are awarded "Powerful Pencils" and in Year 2 "Powerful Pens" are awarded to pupils who achieve their writing targets.

In September 2017, we introduced a cursive script across the school. Pupils are encouraged to use a lead in stroke that always starts from the line. A copy of our handwriting script will be provided for all new starters.

Ofsted January 2018

"Pupils' writing skills are developing well. Pupils write for a variety of purposes and across subjects. Pupils have made good progress in their work through carefully planned activities."

Ofsted January 2018

"Pupils always pay careful attention to their spelling, punctuation and handwriting."

Speaking & Listening

Language is the most important tool for the delivery of the whole school curriculum. Children are encouraged to talk in a variety of settings and for different purposes. Pupils' vocabulary is extended through the introduction of new and unfamiliar words often related to the current topic or theme. Pupils are encouraged to be adventurous in their use of language.

We train our children to be active listeners in a range of contexts including; Kagan Structures, Circle Time, Assemblies, Drama and Role Play, News and Show and Tell sessions. There are several opportunities for pupils throughout the year to perform in front of an audience. We hope you will be able to share these special events and services with your child. Regular Newsletters will keep you informed of forthcoming events.



Ofsted January 2018

"Parents commented very positively on how effective teaching is on pupils' learning and progress. Many stressed how helpful and approachable teachers are."

Assessment

Children's progress is assessed throughout the year by the teachers. A variety of techniques are used from observations and marking to more formal standardised test style activities. Pupils are given verbal or written feedback on their achievements and guidance is given on what they need to do next. Pupil progress is monitored on a school tracking system and parents are informed of their child's progress and attainment through termly parental consultations and end of year reports. Pupils who fail to meet the expected progress will be given additional support. At Brunswick we try to actively engage pupils in their own learning through peer and self assessment as well as through effective teacher questioning. This approach allows us to assess pupils' current knowledge of a particular topic whilst engaging the children in discussions about their next steps and targets.



Formal / Summative Assessments – National Testing Arrangements

We will conduct a baseline assessment on all pupils on entry. This information will be reported to parents at the Autumn parental consultation meetings.

EYFS - Throughout the year the teachers will be collecting evidence of pupils' achievements. At the end of reception, teachers make judgements on pupils' attainment based on the Early Learning Goals. Parents are asked to assist in this process by sharing information on their child's achievements out of school. This can include things like; swimming lessons, a photo of your child riding his/her bike or a certificate from a competition awarded on holiday. When pupils leave reception parents will be presented with a book containing a record of their child's learning journey.

KS1 -

Year 1— pupils take part in the National Phonics Screening Test.

Year 2— pupils take part in the National End of Key Stage 1 Statutory Assessments.

2017 Results							
EYFS (% of Reception children achieving the expected level)							
Good Level of Development	Personal, Social & Emotional Development	Physical Development	Communication & Language	Literacy	Maths	Understanding The World	Expressive Arts & Design
71%	89.6%	83.3%	89.6%	70.8%	81.3%	79.2%	89.6%
PHONICS							
% of pupils Yr1 passing the phonic screening test				86%			
% of pupils Yr2 passing the phonic screening test				74%			

2017 End of KS1 Results		
NB: Attainment Levels have now been abolished		
Subject Area	% of Pupils at the Expected Level	% of Pupils at Greater Depth
Reading	63%	37%
Writing	48%	8%
Maths	56%	15%
Science	81%	N/A

Ofsted January 2018

"Children make good progress and achieve well in relation to their very low starting points. The number of children achieving a good level of development is increasing year on year."

Ofsted Grade: GOOD

Parents can access the school's Ofsted report via the school website or directly on Ofsted's site : www.ofsted.gov.uk

Reporting to Parents



Parental Consultations are held in the Autumn and Spring terms when parents are informed of their child's effort, attainment and progress in school. In the Summer term a detailed annual report is sent home to parents. Parents are asked to comment on their child's progress and sign to confirm they have had the report. Parents are encouraged to contact school at any time via phone, email or personal visit. Our doors are always open and we are more than happy to discuss how your child is doing at Brunswick.

All children have a book bag to carry their Reading Books and Home/School Books in and these are also used as a means of communication between parents and staff. Any letters, newsletters and other important pieces of information are placed in your child's book bag. Parents should check book bags on a regular basis.

SEND (Special Educational Needs and Disabilities)

The school recognises the special needs of the most able and least able children. If your child is identified as having Special Educational Needs you will be consulted.

There is a 'Graduated Approach' to help children who have special needs in nursery and school. The children will have their work adapted appropriately by the class teacher. Sometimes the children will need further support and this may be given by a Teaching Assistant working under the direction of the class teacher. You will be consulted and involved so that we can work together to support the needs of your child. School Support Plans are devised and these are regularly reviewed with you. Where it is considered appropriate to seek specialist help such as a speech therapist, educational psychologist, school doctor etc, your views are crucial. If you have concerns about your child's special educational needs you have an entitlement to contact the appropriate agencies.

This can be discussed directly through school's Special Needs Co-ordinator (SENCO) or through your own GP or Health Centre. There is a Statementing Officer for Special Educational Needs whom can be contacted on 01228 226844 for specific advice around funding and statements. Alternatively the SENDIAS can be contacted on 01229 407559 for support.

The school building has good access and specialist facilities for disabled pupils including lifts, ramps and toilets. Support staff are skilled in moving and handling techniques. We aim to include children wherever possible into their class and appropriate year group but we also have a small withdrawal room where children can work with specialist support staff. Children with an Educational Health Care Plan may receive extra funding from the Local Authority for additional support. The school SENCO regularly monitors and reviews the progress of SEND pupils. Annual Reviews are held so that parents, specialists and school staff can share information and make plans for the future.

Please see the school website for additional information.

Pupil Premium Funding

The aim of this national funding stream is to narrow the attainment gap between pupils from different economic backgrounds. The school receives additional funds in relation to the number of families that fill in the claim forms to say that they receive benefits. The school allocation for 2017-18 was £38,237.00

This money is used to: help fund intervention programmes for pupils and provide additional support/resources for pupils and their families on low incomes.

It is essential that parents/ carers fill in the forms!

Ofsted January 2018

"Staff have established positive relationships with parents, helping to promote security and consistency in the children's lives. Parents are kept well informed about their children's progress and are encouraged to contribute to their learning. Advice and support are also given to parents to support them in developing their children's learning at home."

"The school tracks the progress of those who have SEN and/or disabilities closely. Because of timely interventions and close working relationships with outside agencies, this group of pupils make appropriate progress and achieve well."

"Pupil premium money is used effectively. Effective teaching and well-focused support enable most disadvantaged pupils to make good progress in reading, writing and mathematics."

"Teaching assistants work skilfully with specific pupils, such as those who speak English as an additional language, enabling them to join in fully with lessons."

Health/Medicines

Children receive regular checks from the School Health Service. In their first year in school the school nurses carry out eyesight tests and health checks. The audiometrician checks hearing and meets all the children.

Parents are asked to inform school if their child has any medical issues, allergies or specific problems we should be aware of. If it is necessary to have medicine during school hours you will be asked to sign an authorisation form for permission to administer prescription medication.

Head lice are a common problem in most schools. It is important that you inspect your child's hair on a regular basis and if infected use the appropriate treatment. The school nurse, your GP or the local pharmacy can advise you as to the best way of dealing with them.

Safeguarding

Ensuring that our pupils are safe and happy is at the heart of all we do at Brunswick. We have excellent safeguarding procedures and work tirelessly with staff and governors to ensure we meet all Health and Safety guidelines.

Mrs Sanderson the head teacher is the designated teacher for child protection. If the school has any concerns about a child in most incidences we will discuss the issues directly with parents. However, if we have reason to feel a child may be at risk of harm it is our duty to follow the Local Safeguarding Board guidelines and report our concerns directly to the Safeguarding Hub.

Mrs Sanderson is a fully trained Kidsafe Tutor. Brunswick pupils take part in the full Kidsafe Programme during Year 2. Parents are invited to a meeting to find out specific details about the programme before it starts. Additionally, parent information letters are sent home after each session has been delivered so that parents can follow up on the content at home.

Ofsted January 2018

"The headteacher, as the designated safeguarding lead, knows how to get advice and how to report safeguarding concerns appropriately. Leaders work well with a variety of outside agencies to ensure that pupils are safe and secure, particularly those that are from vulnerable groups."

"Senior leaders, governors and staff keep the safeguarding of children as their top priority. Governors make regular checks on safeguarding arrangements at the school to ensure that they are fit for purpose."

Healthy Schools



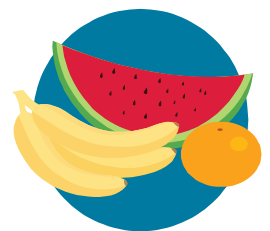
Healthy Schools

Ofsted January 2018

"The school's work to keep pupils safe is good. Parents and carers acknowledge and appreciate the care and support provided by the school for themselves and their children. The arrangements for safeguarding pupils are effective."

"As a result, more pupils now take part in a range of different sports. This has had a positive effect on their performance and well-being."

Brunswick School has been awarded the National Healthy Schools Award. Pupils are encouraged to have a healthy lifestyle in a variety of ways:



Drinking Water

All Pupils bring a water bottle to school and are encouraged to drink regularly throughout the day. These are kept in school and sent home on Fridays to be washed and refilled.

Fruit in school

Our School is part of the Fruit in School Scheme. Every child is offered a piece of fruit every day.

Milk Scheme

The school participates in the free milk scheme for EYFS pupils.

Physical Activity

Pupils take part in physical activity throughout the day both inside and outside school.

Health & Sex and Relationships Education

We deliver an age appropriate curriculum. We use the correct names for body parts and where necessary, children's questions will be answered sensitively and truthfully. The emphasis is on building self esteem, keeping safe and healthy and coping with feelings so that they can form good relationships with others.

School Dinners

All our children in Reception, Year1 and Year2 have free school meals cooked on the premises. We promote a healthy approach to eating, liaising closely with the school cook to provide healthy but exciting menus for our children. The school menus are displayed on notice boards and website for parents and children to read. The menus are reviewed by the school governors and school council to ensure there is a good choice and that meals are well balanced. Our school meals are created using fresh, local ingredients wherever possible and served in our unique Jungle Café environment. Our Cook provides a friendly, personal service that meets the needs of all diets and our children really enjoy the food on offer.

Behaviour

Good behaviour is taught and expected. We all work together to demonstrate that being polite, friendly and helpful are essential qualities in becoming a responsible person. With firm boundaries, praise and encouragement, we hope that every child will demonstrate respect for others and pride in themselves. We will not tolerate aggressive or disruptive behaviour.

Our School Promise:

We know everyone in our school is special.

We are caring towards others.

We don't give up when things are tricky!

We always try our best!

Brunswick School has a range of policies and procedures which ensure our pupils are kept safe and any inappropriate behaviour is quickly addressed. Copies of our policies on Safeguarding, Behaviour, E- safety, Race Equality, Equal Opportunities, Disability and Access are available on the website or by request.

Pupils are encouraged to **tell a trusted adult** if they are upset or worried in any way.

Guidance for Parents and Visitors

Dogs **must not** be brought onto the school premises or grounds.

(This excludes Guide Dogs)

Parents are asked to use the pedestrian entrance on the school yard to access the school.

All visitors should report to the school office on arrival.

The School has a no-smoking policy covering the entire site including on the pavement by the entrance.

Parents are encouraged to come into school to settle their children between 8:50am and 9am. Any parent arriving after 9am must enter school via the school office.

Special permission has been granted for ten minutes free parking before and after school on BLUE BELL LANE CAR PARK.

Please be aware that tickets will be issued if you park on the double yellow lines or stay too long on the car park.

Also please do not park at the Evergreen this is a private car park!



Illness in School

Although we do the best we can, there is no comfortable quiet place for children to rest in school. When we suspect that a child is ill, parents are contacted by telephone and we care for them until parents arrive. If your child vomits or has diarrhoea they should not return to school for 48 hours to prevent infections spreading. This is in line with County guidelines. **It is essential that we have emergency contact numbers and that you update this information whenever changes take place.** Minor bumps, cuts and bruises are dealt with by qualified first-aiders — staff have received training in paediatric first aid. Bumps to the head are notified to the parents and advice from health professionals sought as required. Serious injuries are taken to hospital as soon as possible.



Collecting Pupils

Please inform the school if anyone other than parents / main carer will be collecting your child. Unfamiliar adults listed as emergency contacts arriving to collect children will need to provide photo ID if we have not been pre-informed by parents or legal guardians about the arrangements.

School Uniform

General Uniform:

Jade green sweatshirt or navy cardigan, navy or white polo shirt, grey trousers or skirts school tartan kilts or pinafores. Boys in EYFS may wear jogging bottoms.

Brunswick fleeces, coats, caps and tracksuits are available on request.

Nursery and Reception pupils play outside throughout the year and parents are encouraged to provide waterproof trousers and jackets.

(School has a small selection of waterproofs for pupils to use if they can't provide their own).

In Summer:

ONLY Green or Blue checked dresses may be worn and grey shorts.

Clothing for PE

For Health and Safety reasons children should be able to move freely in PE and also not wear the same 'sweaty' clothes after a PE session. Therefore, on PE days, children remove their usual top clothes and wear a PE t-shirt and shorts for their lessons. They work barefoot for gymnastics and dance but they need plimsolls or trainers for outdoor activities and games.

General PE:

Dark shorts (black/navy) & white T-shirt for PE (plimsolls, pumps or trainers).

In Winter:

In the colder months from October — March pupils are encouraged to bring a track-suit or jogging bottoms for Outdoor PE.

We recommend clothing which your child can put on independently, particularly footwear.

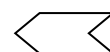
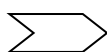
Laces are difficult for young children to tie, time-consuming for adults and can be hazardous when playing, buckles or Velcro fasteners are much easier.

Jewellery is not part of the school uniform and parents allow their children to wear earrings at their own risk. However, for PE earrings must be removed or taped over.

All uniform and book bags can be bought from our local suppliers:

Lakeland Embroidery, Middlegate, Penrith
or Sam Scotts, Little Dockray, Penrith.

Please name all items of clothing.



Transfer to Junior School (Key Stage 2)

The majority of our children transfer to North Lakes Junior School but you have the choice of any suitable school providing there are places available. Children in the town can travel on public buses to get to the school, so taking younger children to Brunswick School is much easier. Teachers and pupils from both schools take part in a wide range of transition activities. Both schools have a close working relationship ensuring that information on pupils' performance, personal well being and specific talents are passed on. Our aim is to ensure a smooth transition for your child wherever your choice of school.

Attendance and Absence from School

Good attendance at school is essential for children to make good progress and to achieve the standards expected for their age range (96%). Taking children on holiday in term time has a negative impact on their attainment and schools are not allowed to authorise holidays in term times. Individual and class rewards are used to promote good attendance.



We are required to keep records of all lates and absences so it is very important that you inform us of the reason for a child's absence as soon as possible, or it may be recorded as an 'Unauthorised' absence. Pupils who arrive after 9.00 a.m. must enter school via the reception and must be signed in. The School Administrators monitor pupils' attendance. Pupils with poor attendance are tracked and their parents are requested to attend review meetings. Medical appointments are best taken at the start or end of the school day to minimise disruption to your child's routine. Each term parents receive a copy of their child's attendance profile.

If a leave of absence is absolutely necessary during term time you will need to ask the Head Teacher and Governors for permission. Please note, holidays in term time will **not** be authorised.

Leave of absence requests for special, exceptional circumstance may only be authorised by the Head Teacher and School Governors. Please contact the school for additional guidance if required.

% Attendance for Sept 2014 - May 2015 94.92%

% Attendance for Sept 2015 - May 2016 94.43%

% Attendance for Sept 2016 - May 2017 95.16%

% Attendance for Sept 2017 - May 2018 95.68%

Attendance at Brunswick is one of our priorities for improvement as it is a key focus during Ofsted inspections.

Ofsted January 2018

"Senior leaders strive to reduce absence, for example by stressing the importance of regular attendance in assemblies and via newsletters. Consequently, current attendance is now in line with the national average."



Complaints Procedure

Parents are encouraged to pop into school or give us a call whenever they have a concern or query. Class Teachers are the first port of call. Serious concerns or any complaints should be made verbally to the Head Teacher. In the event the issue remains unresolved, the facts should be put fully in writing to the Head Teacher. The matter will then be dealt with in accordance with the Local Authority Complaints Procedure.

**Please note that Brunswick's e-safety agreement states that parents and carers will support the school's approach to online safety and will not upload or add images, video, sounds or text that could upset any member of the school community. (See Facebook guidance for parents and careers).*

Ofsted January 2018 "

"Parents described the effective way the school has supported their children. One parent described how the nurture and support the school offered 'could not be better'."

"Parents commented very positively on how effective teaching is on pupils' learning and progress. Many stressed how helpful and approachable teachers are."

School Council

At Brunswick we value pupil's opinions and we use the School Council as a decision making body. Each KS1 class has at least 2 representatives on the school council. The council meet with the Head Teacher and consult with the other children on important issues such as Christmas events, sports day, playground activities and new ideas to improve our school.



Ofsted January 2018

"Pupils take on a range of responsibilities that they clearly enjoy, such as being members of the school council. There is a strong emphasis on teamwork."

Community

Brunswick School has strong links with groups and organisation in the Penrith area. Children take part in a variety of community events such as May Day. At Harvest, Christmas and Easter time we hold special services at the Methodist Church for parents and the local community.

We have good relationships with local businesses who support the school and allow us to display pupils' work in their windows. Partnerships with Barnardos, Social Services, Police, Fire and Health Services enhance our curriculum and deliver extra services for families.

Brunswick School is an active, founder member of the Penrith Hub; which is a network of nine schools who work closely together to share good practice and develop collaborative projects for the benefit of pupils.

British Values

At Brunswick School we promote the basic British Values of democracy, the rule of law, individual liberty, and mutual respect and tolerance for those with different faiths and beliefs. We do this in many ways:

- Through our exciting, challenging and innovative curriculum that is designed to meet the needs of all pupils.
- Through our **School Promise** that promotes everyone as special and encourages a caring and tolerant attitude towards others.
- Our School Council elected by their peers in KS1, allows young children their first real experience of democracy and the power of their vote.
- We explore different faiths and cultures through assemblies, RE sessions and through visitors who come into school. The children are taught that people have different faiths and beliefs and that these should be accepted. Children within our school with different faiths are encouraged to share their practices and special celebrations.
- Parents are invited to share religious assemblies with us at the local Methodist Church at Harvest, Christmas and Easter time as well as attending more general topic focused celebration assemblies.
- Brunswick's unique ethos promotes important British Values and our **Resilience Rucksack** is at the heart of that ethos. The Rucksack actively encourages our pupils to work as a team, give helping hands and develop the bravery and stamina they need to do what is right, however challenging that may be.

Ofsted January 2018

"Leaders promote British values well within the school, ensuring that pupils are prepared for life in modern Britain."

Clubs

Throughout the year a range of activity clubs will be on offer to pupils. These generally include: gardening, cricket, football, drumming, recorder, street dance, gymnastics, and choir.

Wrap Around Care

Brunswick School offers reasonably priced wrap around childcare during term time:

Drop Zone: 8:30 - 9am Pupils can be dropped off early in the school hall at 8:30am where they are supervised playing games, drawing and socialising with their peers until the staff take them down to join their teachers at 8:50am.

After School Club: Mon – Friday 3:15 – 5:45pm Parents can purchase sessions individually either 3:15-4:15 (Drink and Biscuit provided) / 4:15- 5:15 (Healthy Picnic Tea provided in this session) / 5:15-5:45pm.

Nursery Lunch Wrap Around: We now offer full day Nursery Care (8:30am -5:45pm in term time.)

Additional information, booking forms and prices can be collected from the school office or from the school website.

Pupils who receive the Pupil Premium Grant may be able to benefit from subsidised or even free Wrap Around Care sessions or Clubs. Please contact the school for additional information.

National & Global Links

We have well established links with Project Peru. 'Happy Jars' are in each class and pupils are encouraged to bring in spare change to put into the jars. At 'Happy Jar' time pupils tell their class mates about what makes them feel happy. All the money raised from the 'Happy Jars' goes to support Project Peru. On a National level we work in partnership with primary and nursery schools across Wigan, Bury, Derbyshire and Durham to share new ideas and collaborate on staff development.



Home School Association - Brunswick Buddies

You automatically become a member of this association by being a parent at Brunswick School. We recognise that parents and carers have a lot of commitments and pressures on their time. However, there are many ways you can become involved with school. Several parents and grandparents spend time in school listening to readers or helping with sewing, gardening and other activities. Others help out on visits or are actively engaged in fund raising.

The association raises a lot of money towards school trips and resources. Whatever your commitments we are sure there will be some way in which you can offer support. The efforts of all our Brunswick Buddies are very much valued.

GDPR

Brunswick School aims to ensure that all personal data collected about staff, parents, pupils, governors, visitors and other individuals is collected, stored and processed in accordance with the General Data Protection Regulation and the expected provisions of the Data Protection Act 2018 as set out in the Data Protection Bill. We are working very hard to put in place all the required policies and practices required to achieve this outcome. We will communicate our progress and any changes to parents and carers via the school website, newsletters, induction parent information packs and correspondence.

Please ensure you read our School's GDPR Privacy Statement so you are fully aware of what information we collect, how we use personal information and what we store and share. For more information please contact the Head Teacher.

Charging Policy

The admission of a child to Brunswick School and the formal curriculum offered to a registered pupil is not subject to charge or the parents willingness to make a voluntary contribution.

The governors wish to see the curriculum enriched as far as possible for the benefit of all pupils. They recognise that whatever public funds are made available they are not likely to be sufficient to fund all desirable activities at the required level. In the past they have been supplemented by voluntary fund-raising. Therefore the school reserves the right to ask for voluntary contributions for the following:

- A. Activities which are arranged as part of the curriculum
 - B. Materials or items produced by the children where parents have agreed in advance to own the finished product
 - C. Reclaiming costs of wilful breakages and damages.
- No child will be left out of activities because his or her parent cannot or will not make a contribution to the cost of the activity.



Personal Accident Insurance

Some parents wrongly assume that if a child is injured at school, the County Council is held responsible, regardless of the circumstances, and that its insurance will automatically apply. This is not so—the County Council's responsibility is strictly limited to cases where there was negligence by them or by their staff. Accidents happen in school, on the sports field, or during school visits, when the County Council or its staff are not in any way at fault and are therefore, not responsible.

The provision of personal accident insurance is considered to be the responsibility of the parents. Parents who are interest in this form of insurance can contact their local insurance broker, but they may be interested to know that the National Confederation of Parent-Teacher Associations has arranged a suitable policy. At a relatively low cost it provides for substantial compensation in the event of a disabling injury, regardless of how or when caused.

Thank you for taking the time to read about our very special school,
please return the slip below if you would like to arrange a visit.

Visit request form.

When is the best time for you to visit?

Is there a particular reason for your visit?
(Are you considering a place for your child?)

.....
.....
.....

Do you have a specific question/s ?

.....
.....
.....

Name Tel.....

Address (home or email):
.....
.....

We will contact you as soon as possible to arrange the visit.

If you do not hear from us, please ring the school to confirm that we have received your request.

Post to: Brunswick School, Brunswick Road, Penrith, Cumbria, CA11 7LX